



**State of Louisiana**  
Department of Health and Hospitals  
Bureau of Health Services Financing

February 20, 2014

TO: Home and Community-Based Service Providers  
FROM: Randy Davidson, Director of Rate and Audit Review *FD*  
RE: Home and Community-Based Service (HCBS) Provider Cost Reporting

You will remember that Act 299 of the 2011 Louisiana Legislative Session directed the Department of Health Hospitals (DHH) to implement certain policy and licensing provisions to Home and Community-Based Service (HCBS) Providers. As a result rules were published in the July 2012 Louisiana Register making cost reporting for HCBS providers mandatory beginning July 1, 2012. We did some training in 2012 and after receiving feedback from providers we postponed this process to rework the cost report. We have now created a cost report we know to be easier for providers to complete and are now offering training on this new document.

Because of the delay in releasing this cost report DHH will not require it to be submitted back to us until May 31, 2014.

**Training sessions will be held on March 17, 2014 and March 18, 2014. The sessions will be at 9:00 a.m. in room 118 at DHH Headquarters located at 628 N. 4<sup>th</sup> Street, Baton Rouge, Louisiana.** The sessions are identical so you only need to attend one.

You must register to attend. Please call 225.342.2166 to attend the training sessions in person at DHH Headquarters. Space is limited so please try to limit the number of persons attending to 1 employee per provider if possible. Persons not pre-registered will not be allowed in on the date of trainings. To attend via internet Webinar see information below:

You can reserve your seat at the Monday, March 17, 2014, 9:00 a.m. WEBINAR training by going to the following link: <https://www4.gotomeeting.com/register/505888199>

You can reserve your seat at the Tuesday, March 18, 2014, 9:00 a.m. WEBINAR training by going to the following link: <https://www4.gotomeeting.com/register/173866263>

You can have multiple employees watch the webinar on one computer, so please register no more than one person per office.